

RECEIPT & PAYMENT FOR 2020-21		RC-25 CHENNAI
GRANT ACCOUNT	ANNUAL	2020-21
RECEIPTS	A/C CODE	During the Financial year till the end of the month under report
OPENING BALANCE AS ON 01.04.2020		
Cash at Bank - Remittance from Hqrs.	A00P7788	
Cash in Hand		
Cash at Bank - Remittance from Hqrs.	A0305051	7030197
Advances	A0503013	441376
Imprest	A0303001	596687
Grant in Transit	A0305052	
Sub-Total		8068260
REMITTANCES FROM HEADQUARTERS (A-I)		
Furniture/ Equipment Grants from HQRs. (A-I)	A0503024	8431500
Workshop on B.Ed./DPE/CPE	A0503038	0
GYAAN - VAANI	E0310002	
Transfer from Non PLAN Accounts / RCS	E0308001	
Cash at Bank (transferred from NP A/c. as per the direction of F&A HQRs on 05.02.2021)	A0507001	
Medical Advance transferred to Grant A/c. as per F& A direction		817740
Other advances transferred to Grant A/c.		88000
Provision for SC/ST	E0310069	
REFUND OF ADVANCES	A0503039	
T.E. Examination - SRED	E0301013	
Sub-Total		9372880
OTHER INCOME		
Interest on Bank Deposits plan A/C	I0005005	216006
Scholarship for Students	L0204071	
Miscellaneous Receipts	I0006021	310.44
Sub-Total		216316.44
RECOVERIES		
REMITTED TO OTHER AGENCIES		
Income Tax (Salary)	L0203011	
Income Tax from Contractor (A-III)	L0203001	518759
L.I.C.	L0203091	
Professional Tax (A-III)	L0203121	
Other Recovery (A-III)	L0203111	
Sub-Total		518759
RECOVERIES REMITTED TO IGNOU		
GPF (Subscription)	L0203131	
CPF (Subscription)	L0203141	
Employees Welfare Fund	L0203281	150
Employees Thrift & Credit Society	L0203161	
CGEIS / MISC./ GIS	L0203151	
Others Receipts	L0203111	
NPS Subscription	L0203311	
Sub-Total		150
RECOVERIES NOT REMITTED (BOOK ADJUSTMENT)		
Car Advance	L0203191	
Scooter Advance	L0203201	
Computer Advance	L0203221	
House Building Advance	L0203231	
Festival Advance	L0203211	
Group Insurance Scheme (G.I.S)	L0203151	
NPS -Adjustment of IGNOU 4%		
Transport Allowances recovery		
Licence Fees	L0203251	
Other Recovery		
PM Relief Fund	L0203291	
Sub-Total		0
GRANT TOTAL		18176365.44

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PAYMENTS			
HEAD - OH 36			
Academic Staff - Pay	E0201031		
Academic Staff - DP	E0201032		
Academic Staff - DA	E0201033		
Academic Staff - CCA/DA ON TA	E0201034		
Academic Staff - HRA	E0201035		
Academic Staff - Salary Arrear	E0201031		
Academic Staff - TA	E0201036		
Sub-Total		0	
Administrative Staff - Pay	E0201001		
Administrative Staff - DP	E0201002		
Administrative Staff - DA	E0201003		
Administrative Staff - CCA/DA ON TA	E0201004		
Administrative Staff - HRA	E0201005		
Administrative Staff - TA	E0201006		
Sub-Total		0	
Lower Subordinate Staff - Pay	E0201011		
Lower Subordinate Staff - DP	E0201012		
Lower Subordinate Staff - DA	E0201013		
Lower Subordinate Staff - CCA/DA ON TA	E0201014		
Lower Subordinate Staff - HRA	E0201015		
Lower Subordinate Staff - TA	E0201016		
Sub-Total		0	
L.T.C.	E0204001		
Medical Attendance (Reimbursement)	E0204002		
Bonus	E0204004		
Over Time Allowances	E0208001		
Leave Encashment	E0202002		
Tuition Fees	E0204003		
Scholarship for SC/STs Students	L0204071		
NPS IGNOU Contribution	E0203001		
Sub-Total		0	
REMUNERATION TO STUDY CENTRES			
HEAD - OH 31			
Head of Institution	E0201101	648945	
Co-ordinator	E0201102	960200	
Assistant Co-ordinator	E0201103	744445	
Clerical Staff	E0201104	1256980	
Group "D"	E0201105	1018310	
Secretarial Assistance	E0201107	0	
Programme Incharge	E0201106	235205	
Asst. PIC	E0201110	55440	
Faculty	E0201108	0	
Consultant	E0201092	0	
Sub-Total		4919525	

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ACADEMIC EXPENSES - RC			
HEAD - OH 31			
Meeting of Co-ordinators	E0413001	0	
Contact Programme	E0309001	0	
New Academic Initiatives	E0310042	0	
New Programme Development	E0310019	0	
Mobile Study Centre	E0310119	0	
Village Adoption	E0310134	0	
Unnat Bharat Abhiyan	E0310133	0	
Induction Meeting	E0413002	5965	
Orientation Programme	E0307002	0	
Tele-conferencing Programme	E0308001	0	
Convocation Expenses	E0417001	0	
Seminar/Training/Workshop	E0307001	0	
Internet Connection at RC/LSC	E0310117	0	
Term End Examination (TEE)	E0301013	159060	
Project Evaluation Charges	E0301029	49781	
WorkShop on B.Ed./ DPE / CPE	E0310002	0	
Need Assesment Studies	E0310046		
Maintenance Grant to LSC	E0310087	0	
Grants to Special RC/SCs	E0310041	0	
Provision for Pro SC	E0310135	0	
Provision for Pro ST	E0310136	0	
M.Ed. Workshop	E0310100	0	
NECIRC Activities (NEP ONLY)	E0301047	0	
Payment of Fee Share	E0310088	0	
SMS Service	E0310123	64458	
Honararium for Observer Exam Duty	E0301020	0	
Practical Examination	E0301043	11719	
Sub-Total		290983	
PAYMENTS TO COUNSELLOR / EVALUATOR / COMPUTER / LAB			
HEAD - OH 31			
Remunation to Counsellors	E0301002	1413438	
Evaluation of Assignment	E0301022	246646	
Hiring of Computer Time	E0301004	54117	
Hiring of Science Laboratory	E0301005	29806	
Assignment Handling Charges	E0301028	14297	
Consultancy	E0310009		
MCA / BCA Project Report	E0301007		
Spot Evaluation Facility	E0301041		
Remuneration to Examiners SED	E0301023		
Sub-Total		1758304	

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ADMINISTRATIVE EXPENSES - OH 31		
Travelling Expenses	E0404001	101020
Postage	E0402001	125751
Telephone	E0402003	104173
Purchase of Stationery & Consumables	E0408001	68885
Repair of Furniture	E0509001	1800
Repair of Equipment	E0506001	18395
Electricity Charges	E0401004	237874
Water Charges	E0401005	4110
Maintenance of Staff Cars	E0508001	0
Melt Van	E0508002	0
Cost of Petrol	E0401009	0
Liveries and Uniforms	E0418001	0
Rent of University Offices	E0401001	2089800
Printing of Forms & Registers	E0407001	29623
Maintenance of Computers	E0507001	19997
Computer Stationery	E0415001	7788
Library Stationery	E0422001	0
Hiring of Taxies	E0416002	25667
Local Conveyance	E0416001	16295
Insurance	E0401007	7167
Legal Expenses	E0406001	0
Incentive on Sale of Form SOF	E0421001	0
Other Contingencies	E0421007	259178
A.M.C.	E0507003	11210
Rates & Taxes	E0401003	0
Internet Lease Line	E0402005	0
Remuneration to Staff	E0416001	25552
Periodical / Journals / News Paper	E0409001	56426
Maintenance of RC Building	E0504003	63553
Audit Fee	E0410001	0
Sports & Cultural Activities	E0421003	0
Security Charges	E0401006	0
Daily Wages Staff	E0414001	106068
Advertisements	E0405001	17238
Distribution of Print Material	E0421004	11328
Transfer to Non Plan Accounts / S RCs	A0507001	4003744
Despatch Study Material - Zonal Level/Warehouse	E0421040	0
Consumables	E0421020	58593
Refund of FEEs to Students	E0421021	8500
Promotional Activities	E0310036	28560
Bank Charges levied in Plan A/c.	E0421001	13156
Sub-Total		7521451
CAPITAL ITEMS - OH 35		
Purchase of Furniture	A0115001	
Purchase of Equipment	A0112001	
Computer & Peripherals	A0116001	0
Purchase of Books	A0118001	
Sub-Total		0

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LOAN AND ADVANCES			
Festival Advance	A0501001		
Sub-Total			0
REMITTANCE			
RECOVERIES REMITTED TO OTHER AGENCIES			
Income Tax (Salary)	L0203011		
Income Tax from Contractor	L0203001		518759
L.I.C.	L0203091		
Other Recoveries	L0203111		
Bank Loan	L0203111		
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Employees Welfare Fund	L0203281		150
Employees Thrift & Credit Society	L0203161		
GIS	L0203151		
Licence Fee	L0203251		
NPS Subscription	L0203311		
Sub-Total			150
REMITTANCE TO HQRS.			
Miscellaneous Receipts	I0006021		
Interest on Bank Deposits - plan Account	I0005005		25172
Grants remitted to Hqrs	A0305055		
Refund of Advance	A0503039		
Sub-Total			25172
GRAND TOTAL			15034344
CLOSING BALANCE AS ON 31-03-2021			
Cash in Hand			
Cash at Bank (A-IX)	A0305051		2098088.44
Advances (A-VIII)	A0503013		457246
Imprest (A-VII)	A0303001		586687
Grant in Transit	A0305052		
Sub-Total			3142021.44
GRAND TOTAL			18176365.44
Tallied / Difference			0
ASST	SO	AR	RD

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BANK RECONCILIATION STATEMENT OF GRANT ACCOUNT AS ON 31.03.2021			
IGNOU PLAN ACCOUNT: 439617356 INDIAN BANK ADYAR BRANCH			
Closing Balance as per Cash Book 31.3.2021			2098088.44
Less: Opening difference			-6964
A/c.(unreconciled figure carried from previous years)			-57253
		(A)	2033871.44
ADD: Unlinked Credit in the Pass Book and not in Cash Book			
23.07.2015 : CHQ/TFR		18000	
27.07.2015 : CH 593226 Canarabank		4500	
30.03.2019 : Refund of CHG Transfer (Net after adjusting		34	
Total		22534	22534
ADD: Cheques issued but not debited in A/c.			
LIC-OCT 20		109	109
Add: Cheques issued but not paid in A/c.			
755560	18.3.2020		3500
537327	13.02.2020		1000
537332	1.02.2020		11610
LSC Bill NEFT return	30.09.2020		1287
755647			3920
555423			5400
Dec 20 LSC remuneration - Chamundeswari - HOI			4579
555469/158 NPS			48429
N.Srinivasan - 555432	21.12.20		1640
830640/SMS service/184	22.02.21		8850
NPS/830634/181	22.02.21		48429
SMS/555477/162	04.02.21		9588
rajesh/198/830652	08.03.21		39682
LSC bill pay/V. Sudhakaran/830670	30.03.21		4000
TDS/212	30.03.21		3675
TDS/2566,2578	31.03.21		5393
LSC Bill/830679/2509	31.03.21		17243
LSC Bill/830680/3101	31.03.21		34746
LSC Bill/830681/25219	31.03.21		23278
LSC Bill/830682/25160	31.03.21		38926
LSC Bill/830683/2578	31.03.21		92590
TDS/830684/2509,3101,25219,25160,2578	31.03.21		11120
		(B)	441528
LESS: Cheque deposited but not credited in A/c.			
5/29.04.15 : Bank interest from 2509 Chq. No. 653984		430	
5/29.04.15: Misc Receipt from 2509 Chq No. 653985		600	
		1030	1030
LESS: Cheque deposited but not credited in A/c.			
29/30.03.21/Refund of advance 2570		5000	
30/31.03.21/Interest/2564		6880	
31/31.03.21/Interest/3101		17364	29244
		(C)	30274
Cl. Balance as per bank passbook 31.03.2021	(A+B-C)		2445125.44
Sd/-		Sd/-	
Asst. Registrar		Regional Director	