



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL CENTRE, CHENNAI

REGIONAL CENTRE, G.R.COMPLEX, 3rd FLOOR, 407 ANNA SALAI, NANDANAM, CHENNAI 600 035

[Phone: 044-24312766 / 24312979 Email: rchennai@ignou.ac.in – Website: www.ignou.ac.in]

Dear Learner,

Our hearty congratulations to you for joining IGNOU programme in January 2017 session. For all freshly admitted learners IGNOU conducts INDUCTION programme. This is mainly to orient you to the distance education system of IGNOU. Kindly attend the induction programme at any one of the following centres on the date given with out fail.

Induction Programme Schedule for January 2017

S. No	LSC CODE & ADDRESS	VENUE	DATE	TIME
1	NKT College of Education for Women (2566), Triplicane, Chennai. (B.Ed Students July 2016 only).	2566	18.02.2017	11 am
2	S S S Jain College for women (25160), T.Nagar, Chennai. Innovision Inf. System (p) Ltd (2528), T.Nagar, Chennai. AECS Premises (2512), Kalpakkam.	25160	25.02.2017	11 am
3	S.C.S. Kothari Academy for Women (25113), Kilpauk, Chennai. National Agro Foundation Research & Development Centre (25219), Taramani, Chennai.	25113	25.02.2017	11 am
4	De Mazenod Institute of Philosophy Gnanalayam (25217).	25217	25.02.2017	11 am
5	NKT College of Education for Women (2566), Triplicane, Chennai. N.K.T. National College of Education for Women (25179), Triplicane, Chennai.	2566	25.02.2017	3pm
6	DDGD Vaishnava College (2501), Arumbakkam, Chennai.	2501	26.02.2017	3pm
7	Guru Nanak College(2578), Velachery, Chennai.	2578	26.02.2017	11 am
8	Jaya College of Arts & Science (2532), Tiruninravur.	2532	26.02.2017	11 am
9	Sacred Heart College (2509), Tirupattur.	2509	26.02.2017	11 am
10	St. Joesph's Women's College of Education (25103), Jolarpettai .	25103	02.03.2017	11 am
11	Pondicherry University Community College (3101), Lawspet, Puducherry.	3101	04.03.2017	11 am
12	Voorhees College (2593), Vellore.	2593	04.03.2017	11 am
13	The Tamil Nadu Dr Ambedkar Law University (25173), Chennai.	25173	04.03.2017	11 am
14	Co-operative College of Education (25145), Puducherry.	25145	05.03.2017	11 am
15	Er. Perumal Manimekalai Polytechnic (2534), Hosur. Tamil Nadu sericulture Training Institute (25158), Hosur.	2534	05.03.2017	11 am
16	A.V.C College (2508), Mayiladuthurai.	2508	05.03.2017	11 am
17	K.S. Rangasamy College of Technology (2564), Tiruchengode. K.S.Rangasamy College of Education (25163), Tiruchengode.	25163	07.03.2017	11 am

I wish you all the best for your study in the IGNOU. We will meet at the induction programme


Regional Director

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL CENTRE, CHENNAI

GUIDELINES FOR YOUR STUDY

IGNOU is a NATIONAL OPEN UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognised by all the member institutions of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions.

Type of support given by IGNOU to you

- ❖ An induction meeting at the Study Centre where you can meet academic counselors and other students
- ❖ Distribution of self-learning study materials
- ❖ Availability of assignments and old question papers in the website.
- ❖ Organisation of practicals at science labs, computer labs at the Study Centre.
- ❖ Submission of assignment for evaluation
- ❖ Provision of counseling and tutoring services (including limited face-to-face sessions)
- ❖ Conduct of examinations

Suggestions for knowing the text in the Study material

- ❖ Survey the materials/units
- ❖ Read the content
- ❖ Then review the content
- ❖ Then recall the studied content in your mind
- ❖ Attend the self-assessment question
- ❖ Practice terminal questions for success

Counseling at the Study Centre

- ❖ Counseling takes place at the Study Centre.
- ❖ You can meet the academic Counselors who will help you to understand the Study materials better. Attending Counseling Session is another opportunity to meet the other learners.
- ❖ Kindly ensure that you attend the theory counseling at study centre. However, practical counseling carries weightage for the internal component and is compulsory.
- ❖ The schedule for both theory and practical counseling is being sent by the Study Centre to which you are attached with and also displayed in the notice board of IGNOU, Website of IGNOU.

Role of Assignment: Assignment is compulsory. For each course you have to submit one Assignment Response at the Study Centre only. Assignment Questions are valid for one session only. The Assignment Questions for the respective session is available in the IGNOU website www.ignou.ac.in. In case you miss to submit the Assignment Response in a session, than you have to use the Assignment Questions for the next session only. The submission of assignment is a prerequisite for appearing in the Term-End Examination.

Term-End Examination: The University conducts Term-End Examination twice in a year i.e., June/December. For certificate programme of six months duration and enrolled in January session are eligible to write the examination in June. For One year programme (Diploma/PG Diploma) enrolled in January session are eligible to write the examination in December. Similarly, those who have joined Bachelors/ Masters Programme in January session are eligible to write the examination in December for the first year courses.

You have to apply for the Term-End Examination through the online link in IGNOU website www.ignou.ac.in Submission of TEE form through offline is discontinued. For online submission the date for submission for exam form is as given below:

For June TEE	Late Fee	For Dec TEE	Late Fee
1st March to 31st March	Nil	1st Sept to 30th Sept	Nil
1st April to 30th April	500/-	1st Oct to 30th Oct	500/-
1st May to 15th May	1000/-	1st Nov to 15th Nov	1000/-

Study Materials: Study materials will be sent to you through post, by the Regional Centre.

Model old TEE Question Paper: Available in IGNOU Website under Student Zone/Question Papers or direct link is <https://webservices.ignou.ac.in/Pre-Question/>.
